

## Volunteer Application Form

If you are interested in applying for a volunteer position with Youthline, please complete the form below and submit to [collette@youthlineuk.com](mailto:collette@youthlineuk.com)

### Post applied for:

Trustee  Fundraiser  Receptionist  Other \_\_\_\_\_

### Personal Information:

Name:

Date of Birth:

Address:

Post Code:

Telephone Number:

Email Address:

Availability: (3pm – 6pm    6pm – 9pm or other)

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday (am)

### Employment Information:

#### Previous voluntary work:

| Dates | Organisation | Role / activity |
|-------|--------------|-----------------|
|       |              |                 |
|       |              |                 |

#### Previous/current employment:

| Dates | Organisation | Role / activity |
|-------|--------------|-----------------|
|       |              |                 |
|       |              |                 |

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |

**Qualifications (educational/professional):**

| Dates | Qualification | Where obtained |
|-------|---------------|----------------|
|       |               |                |
|       |               |                |
|       |               |                |
|       |               |                |

**References: (At least two)**

**Please give the name, position and address of two people to whom reference can be made. One should be personal (not a relative) and one professional. YouthLine takes up references for all applicants.**

**Name:**

**Name:**

**Address:**

**Address:**

**Post code:**

**Post Code:**

**e-mail address:**

**e-mail address:**

**Please tell us why you would like to work for Youthline and what qualities you have to support your work with us:**

**Health Declaration:**

Do you have, or have had, any medical condition of which we, as a responsible voluntary organisation, would need to be aware? **Yes / No**

If 'yes', please give details:

**Declaration**

- You are required to sign the declaration below certifying that all the information you have provided is accurate.
- YouthLine will check the details you have provided.
- Providing incorrect information or deliberately concealing any relevant facts may result in disqualification from the selection process or, where discovery is made after an appointment, in summary dismissal.
- YouthLine is sponsored by Bracknell Forest Borough Council. Are you willing for your details to be passed on to The Youth & Community Department of the Leisure Services? **Yes / No**

***Youthline is committed to safeguarding and promoting the welfare of children, and expects its entire staff and volunteers to share this commitment.***

*This position requires an Enhanced Disclosure and Barring Service check because it involves contact with (or access to data concerning) children/young people/adults at risk.*

***Please note you are required to tell us about any spent convictions, cautions, reprimands or warnings which may later appear on your DBS Certificate.***

*I declare the information on this form is correct and I have omitted nothing that, to the best of my knowledge, might affect this application.*

Signature : ..... Date: .....

**WHEN COMPLETED PLEASE RETURN THIS FORM TO:**

**Collette Reynolds, The Lodge, Bagshot Road, Bracknell, Berkshire RG12 7QS**